



QUALICUM SCHOOL DISTRICT
FINANCE & OPERATIONS COMMITTEE OF THE WHOLE

TUESDAY, APRIL 21, 2026
10:30 A.M.
VIA VIDEO CONFERENCING

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Meeting ID: 254 154 241 581 4

Passcode: nY7aF6Vz

Please Note: This meeting will be recorded

Facilitator: Trustee Carol Kellogg

Mandate: *To discuss and make recommendations to the Board on financial, facilities, maintenance, technology and transportation matters with a view to environmental sustainability.*

AGENDA

1. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORIES

We would like to give thanks and acknowledge that the lands on which we work and learn are on the shared traditional territory of the Qualicum and Snaw-Naw-As (Nanoose) First Nations People.

2. PRESENTATIONS (10 MINUTES)

None

3. PROJECT UPDATES

None

4. ITEMS FOR DISCUSSION

- a. 2026-2027 Annual Budget Development (Ron)
- b. Transportation (Phil)
- c. Adopting Permanent Daylight Savings Time (Phil) p 1-5

5. INFORMATION ITEM(S)

- a. [Lead in Water Report](#) (Phil)
- b. Q3 Financial Summary (Ryan H.) p 6-7
- c. Capital (Major/Minor) Program Announcement (Ron) p 8-12
- d. Qualicum Commons Update (Ron)

6. ITEMS FOR RECOMMENDATION TO THE BOARD

7. FUTURE TOPICS

- 2026-2027 Annual Budget
- Annual Facility Grant (AFG) Spending Plan
- Climate Change Accountability Report (CCAR)
- Feeding Futures Funding Update

8. NEXT MEETING DATE:

Tuesday, May 19, 2026, at 10:30 a.m. via videoconferencing

9. ADJOURNMENT

NEWS RELEASE

For Immediate Release
2026AG0013-000209
March 2, 2026

Office of the Premier
Ministry of Attorney General

Adopting permanent daylight saving time

'Spring forward' on March 8 will be the last time change, ending twice-yearly clock changes

VICTORIA –

Summary

- *B.C. will adopt permanent, year-round daylight saving time after clocks shift forward an hour on Sunday, March 8, 2026*
- *People and businesses will have eight months to prepare for the elimination of the next time change, previously scheduled for Nov. 1, 2026*
- *Eliminating twice-yearly time changes reduces disruptions for families, simplifies scheduling and provides an extra hour of evening light during the winter months*

The Province of British Columbia is adopting permanent year-round daylight saving time (DST) to improve people's overall health, reduce disruptions for families, simplify scheduling and provide an extra hour of evening light during the winter months.

"Every parent knows that changing clocks twice a year causes a significant amount of chaos on already busy lives. British Columbians have been clear that seasonal time changes do not work for them," said Premier David Eby. "This decision isn't just about clocks. It's about making life easier for families, reducing disruptions for businesses and supporting a stable, thriving economy. I am hopeful that our American neighbours will soon join us in ending disruptive time changes."

B.C.'s transition to one year-round time zone will begin after the province "springs forward" on Sunday, March 8, 2026, when clocks move ahead by one hour. This will be the final time change in British Columbia. People and businesses will have eight months to prepare for Nov. 1, 2026, when clocks would usually be turned back, but now will remain the same. At that point, the transition to Pacific time, the name of B.C.'s new time zone, will be complete.

Pacific time will be set seven hours behind co-ordinated universal time (UTC-7), matching the current offset used during daylight saving time.

"We have heard the overwhelming majority of people in B.C. who want to end the back-and-forth of seasonal time changes," said Niki Sharma, Attorney General. "This shift offers more stability, supports public well-being and reduces twice-yearly, unnecessary disruptions to the routines of parents, shift workers, small businesses, pet owners and so many more. I look forward to all of us enjoying an extra hour of sunlight after work and school for many winters to come."

Why permanent DST makes sense for B.C.

In summer 2019, the Province conducted a public engagement on time observance that saw participation from a record 223,000 people, with 93% supporting adopting year-round DST. Similarly, across all industry groups and nearly all occupational groups, support for year-round DST observance was higher than 90%.

Evidence suggests there are many benefits to ending the seasonal time change, including:

- more consistency and fewer disruptions to sleep patterns, school schedules, and daily routines
- more usable light in the evenings in winter, allowing more leisure time, participation in outdoor activities and consumer activity
- reduced administrative burden for small businesses and service providers who may require less system reprogramming, schedule shifts and operational resets every spring and fall
- more consistency for planning across transportation and technology services

How the change will be made

The Interpretation Amendment Act, which is the legal framework that enables the Province to adopt permanent DST, became law in 2019. At the time, government chose not to bring it into force in order to co-ordinate timing with neighbouring U.S. states in the same time zone.

Recent actions from the U.S. have shifted how B.C. approaches decisions that merit alignment, including on time zones. Making this change now reflects the current preferences and needs of British Columbians, and helps ensure the province is well-positioned to thrive, even when circumstances across the border evolve.

Regulation will bring the amendments into effect after Sunday, March 8, 2026.

Government will work closely with organizations, small businesses, and public-sector partners between March and November 2026 to ensure a smooth, well-co-ordinated transition to permanent DST.

Locations that observe mountain time

There are a small number of communities in eastern parts of British Columbia that observe some form of mountain time instead of Pacific time. Those regions will not be affected by these changes. However, as a result of Pacific time no longer changing twice a year, many of these communities will be brought into greater alignment with the rest of British Columbia.

For example, Dawson Creek, which observes mountain standard time year-round, will be on the same time as most other places in British Columbia in the winter and summer months. Whereas places like Cranbrook that observe mountain time, but switch between standard and daylight times, will be aligned with the rest of the province during in the winter months, but will be one hour ahead in the summer.

Quick Facts:

- B.C.'s new time zone, Pacific time, will be aligned with the Yukon year round.

- From November until March annually, Pacific time will match Alberta and other regions observing mountain standard time.
- From March until November every year, Pacific time will align with California, Washington, Oregon and other Pacific daylight time jurisdictions.
- Neighbour jurisdictions like Washington, Oregon and California are all in the process of creating or enacting similar legislation.

Learn More:

- Read more about the 2019 public engagement here: <https://news.gov.bc.ca/20564>
- Read more about the Interpretation Amendment Act here: <https://news.gov.bc.ca/20905>
- Read the Stanford Medicine report on the effect of changing clocks here: <https://med.stanford.edu/news/all-news/2025/09/daylight-saving-time.html>

A backgrounder follows.

Contacts:

Office of the Premier
Media Relations
Premier.Media@gov.bc.ca

Ministry of Attorney General
Media Relations
604-830-6285

Connect with the Province of B.C. at: news.gov.bc.ca/connect

BACKGROUND

For Immediate Release
2026AG0013-000209
March 2, 2026

Office of the Premier
Ministry of Attorney General

What people need to do to prepare for the transition

For the majority of people in B.C. there are no immediate actions. Many clocks will automatically “spring forward” an hour as usual on Sunday, March 8, 2026. On Nov. 1, 2026, when previously clocks would have been turned back an hour, no change will be made, and the adjustment will not be required.

What this means for northern B.C. and the Kootenays

Parts of northern B.C. and the Kootenays currently observe different time practices than the rest of the province, in accordance with their local charters. This does not change that. Implications for them are as follows:

- People in northeastern B.C. (Peace River region and the northern Rocky Mountains) who currently observe mountain standard time (UTC-7) year round will continue to do so.
- In practice, this means they will align with the rest of B.C. in the Pacific time zone, though they are not required to adopt that specific label.
- This includes:
 - Dawson Creek
 - Fort St. John
 - Fort Nelson (and the Northern Rockies Regional Municipality)
 - Chetwynd
 - Hudson's Hope
 - Taylor
 - Tumbler Ridge
 - Note: Fort Ware (Kwadacha Nation) is an exception, using Pacific Time.
- People in southeastern B.C. (East Kootenay and Golden region) currently switch between mountain standard time and mountain daylight time, in line with Alberta.
- Under the new system, people in these regions will remain aligned with Alberta and continue to switch between UTC-7 in the winter and UTC-6 in the summer.
- This includes:
 - Golden
 - Cranbrook
 - Fernie
 - Sparwood
 - Invermere
 - Kimberley
 - Radium Hot Springs
 - Elkford
- Just as they can today, local governments will retain the power to determine what time

zone they observe. They can choose to shift to permanent daylight time and Pacific time, along with the rest of B.C., if they prefer.

Contacts:

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Media Relations
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SCHOOL DISTRICT NO. 69 (QUALICUM)
2025-26 Financial Summary

4/16/2026

	2024/25				2025/26		
	Amended Budget	YTD Mar-25	% of Budget	Actual	Annual Budget	YTD Mar-26	% of Budget
REVENUE							
PROVINCIAL GRANTS							
Operating Grant	53,281,503	37,575,644	70.5%	53,416,050	53,276,072	37,589,117	70.6%
Other MOE Grants-Transportation fund	426,341	298,439	70.0%	426,341	426,341	298,439	70.0%
Other MOE Grants-Pay Equity	936,176	0	0.0%	936,176	936,176	0	0.0%
Other MOE Grants-Misc	70,000	0	0.0%	70,329	201,713	0	0.0%
TOTAL MINISTRY OF ED GRANTS	54,714,020	37,874,083	69.2%	54,848,896	54,840,302	37,887,556	69.1%
OTHER REVENUES							
Other Provincial Revenues	150,000	141,516	94.3%	159,395	150,000	139,266	92.8%
Offshore Tuition	3,650,000	2,895,304	79.3%	3,647,781	3,850,000	3,095,388	80.4%
Miscellaneous	385,000	324,165	84.2%	381,921	385,000	420,309	109.2%
Rental and Leases	750,000	749,127	99.9%	775,592	350,000	391,389	111.8%
Investment Income	550,000	343,366	62.4%	403,093	350,000	294,057	84.0%
TOTAL OTHER REVENUE	5,485,000	4,453,478	81.2%	5,367,782	5,085,000	4,340,409	85.4%
TOTAL REVENUES	60,199,020	42,327,561	70.3%	60,216,678	59,925,302	42,227,965	70.5%
EXPENDITURES							
SALARIES AND BENEFITS							
Teachers	22,563,124	16,050,947	71.1%	22,553,994	21,827,299	15,401,502	70.6%
Principals and Vice Principals	4,172,367	3,160,460	75.7%	4,235,710	4,032,447	3,075,059	76.3%
Educational Assistants	3,535,273	2,500,761	70.7%	3,809,864	3,399,289	2,421,694	71.2%
Support Staff	6,636,221	4,873,226	73.4%	6,820,342	6,298,546	4,267,400	67.8%
Other Professionals	2,147,576	1,589,607	74.0%	2,139,889	2,144,587	1,635,852	76.3%
Substitutes	2,443,045	1,541,697	63.1%	2,135,592	2,611,196	1,523,242	58.3%
Benefits	11,317,884	8,045,203	71.1%	11,414,548	11,255,280	7,902,570	70.2%
TOTAL SALARIES AND BENEFITS	52,815,490	37,761,901	71.5%	53,109,939	51,568,644	36,227,319	70.3%
Benefits as a % of Total Salaries	27.3%	27.1%		27.4%	27.9%	27.9%	
SUPPLIES AND SERVICES							
Services	3,517,047	2,376,814	67.6%	3,126,143	3,876,008	2,478,793	64.0%
Training and Travel	391,500	287,156	73.3%	447,660	391,500	295,676	75.5%
Rental and Leases	30,000	13,485	44.9%	20,213	30,000	19,711	65.7%
Dues and Fees	68,000	76,201	112.1%	98,562	68,000	80,319	118.1%
Insurance	230,000	209,016	90.9%	215,093	205,000	178,224	86.9%
Supplies	2,186,148	2,613,443	119.5%	2,673,488	2,754,710	2,375,277	86.2%
Utilities	1,156,000	717,090	62.0%	1,030,904	1,095,000	649,622	59.3%
Capital Equipment							
TOTAL SUPPLIES AND SERVICES	7,578,695	6,293,205	83.0%	7,612,063	8,420,218	6,077,621	72.2%
TOTAL EXPENDITURES	60,394,185	44,055,106	72.9%	60,722,002	59,988,862	42,304,940	70.5%
NET REVENUE (EXPENDITURE)	-195,165	-1,727,545		-505,324	-63,560	-76,975	
Budgeted Use of Surplus	195,165				63,560		
Surplus (Deficit), for the Year	0	-1,727,545		-505,324	0	-76,975	

SCHOOL DISTRICT NO. 69 (QUALICUM)

4/16/2026

2025-26 Financial Summary

	2024/25				2025/26		
	Amended Budget	YTD Mar-25	% of Budget	Actual	Annual Budget	YTD Mar-26	% of Budget
INSTRUCTION							
Regular Instruction	26,793,557	19,218,603	71.7%	26,834,346	26,723,766	18,701,721	70.0%
Career Programs	549,954	413,875	75.3%	625,067	488,101	409,705	83.9%
Library Services	1,268,252	873,319	68.9%	1,265,184	1,186,444	796,707	67.2%
Counselling	1,188,423	765,052	64.4%	1,060,335	1,215,652	803,765	66.1%
Inclusive Education	7,792,951	5,542,025	71.1%	8,030,261	7,654,257	5,136,705	67.1%
Early Learning and Childcare	114,132	118,592	103.9%	181,252	269,547	180,527	67.0%
English Language Learning	188,996	133,928	70.9%	191,192	169,078	119,880	70.9%
Indigenous Education	1,096,510	681,253	62.1%	1,033,777	1,107,672	764,170	69.0%
School Administration	4,766,208	3,421,788	71.8%	4,780,139	4,700,661	3,515,685	74.8%
Off Shore Students	3,127,650	2,269,386	72.6%	3,081,874	3,026,950	2,178,046	72.0%
Other	0	543	0.0%	0	0	0	0.0%
Function 1 - Instruction	46,886,633	33,438,365	71.3%	47,083,427	46,542,128	32,606,911	70.1%
DISTRICT ADMINISTRATION							
Educational Administration	952,186	683,190	71.7%	959,326	940,776	650,354	69.1%
School District Governance	253,955	183,980	72.4%	239,310	337,954	202,600	59.9%
Business Administration	1,913,585	1,397,856	73.0%	1,862,684	1,965,434	1,384,289	70.4%
Function 4 - District Administration	3,119,726	2,265,025	72.6%	3,061,320	3,244,164	2,237,242	69.0%
OPERATIONS AND MAINTENANCE							
Operations and Maintenance Admin	766,886	650,001	84.8%	767,759	770,723	581,184	75.4%
Maintenance Operations	5,621,013	4,545,484	80.9%	5,654,459	5,420,914	4,323,331	79.8%
Maintenance of Grounds	463,200	424,823	91.7%	567,378	482,934	364,024	75.4%
Utilities	1,211,000	717,090	59.2%	1,154,544	1,161,000	649,622	56.0%
Capital Equipment							
Function 5 - Operations and Maint	8,062,099	6,337,397	78.6%	8,144,140	7,835,571	5,918,161	75.5%
TRANSPORTATION AND HOUSING							
Transportation and Housing Admin	274,722	277,538	101.0%	330,316	201,200	160,796	79.9%
Student Transportation	2,011,005	1,718,626	85.5%	2,051,530	2,125,799	1,350,109	63.5%
Housing/Boarding	40,000	29,504	73.8%	51,269	40,000	31,722	79.3%
Function 7 - Transportation and Housing	2,325,727	2,025,668	87.1%	2,433,115	2,366,999	1,542,626	65.2%
TOTAL FUNCTION 1-7	60,394,185	44,066,455	73.0%	60,722,002	59,988,862	42,304,940	70.5%
Special Purpose Fund (SPF) Budget							
Annual Facility Grant	199,383	163,025	81.8%	199,383	199,383	166,383	83.4%
Classroom Enhancement Fund	5,085,902	3,104,106	61.0%	5,139,200	5,665,170	3,576,489	63.1%
Learning Improvement Fund	188,432	117,420	62.3%	169,292	218,250	132,489	60.7%
Community Link	442,357	311,458	70.4%	442,357	442,357	359,445	81.3%
Early Childhood Education Dual Credit	90,000	11,534	12.8%	84,000	0	678	0.0%
Health Dual Credit	25,000	0	0.0%	25,000	0	0	0.0%
Family Affordability Fund	0	45,111	0.0%	130,550	0	0	0.0%
Strong Start	96,000	67,570	70.4%	96,000	102,000	73,277	71.8%
Ready, Set, Learn	22,050	12,149	55.1%	22,050	22,050	11,675	52.9%
French Funds	125,734	95,373	75.9%	126,168	134,556	81,169	60.3%
Seamless DC / CR4YC	62,150	40,977	65.9%	62,150	55,400	44,084	79.6%
Mental Health	55,000	34,274	62.3%	55,000	55,000	42,420	71.5%
FN Transportation	140,529	31,877	22.7%	136,801	147,980	105,755	71.5%
Early Care & Learning	175,000	104,729	59.8%	175,000	175,000	63,023	36.0%
SEY2KT	19,000	122	0.6%	19,000	0	0	0.0%
Feeding Futures Funds	517,809	343,208	66.3%	549,835	498,142	316,657	62.6%
Work Experience	0	6,598	#DIV/0!	15,736	34,264	0	0.0%
National School Food Program	0	0	0.0%	33,593	213,376	77,230	34.3%
Professional Learning Grant	0	0	0.0%	140,610	98,257	6,613	6.7%
Dual Credit					0	0	0.0%
School Generated Funds							
Special Purpose Funds-Total	7,244,346	4,489,533	62.0%	7,621,725	8,061,185	5,057,386	62.6%



March 27, 2026
Our Ref. 27103

Peter Jory
Superintendent
Qualicum School District (SD69)

Email Address: pjory@sd69.bc.ca

Dear Peter Jory:

Thank you for your organization's Capital Plan Submission, which was provided last year to the Ministry of Infrastructure.

This letter provides:

- 1) Direction for advancing supported capital projects in your submission (Appendix A).
- 2) Important information regarding your upcoming Capital Planning submission (Appendix B).

If you have questions about the information provided, please reach out to me or the contacts provided in the attached materials.

Sincerely,

Bobbi Plecas
Deputy Minister

pc: Ron Amos, Secretary-Treasurer, Qualicum School District (SD69)

Education and Child Care Capital Branch

Appendix A: Direction for advancing supported capital projects

Capital Bylaw No.: 2026/27-CPSD69-01

Projects in Business Case Development

New Projects

There are no new projects identified at this time to proceed to business case development.

Minor Capital Projects

The table below reflects minor capital projects that are approved for funding and can proceed to procurement in the following program areas:

- School Enhancement Program (SEP)
- Food Infrastructure Program (FIP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

Funding allocation for minor capital projects

Facility Name	Program Project Description	Amount funded by Ministry
Errington Elementary	SEP - Roofing Upgrades	\$1,045,000
Errington Elementary, Kwalikum Secondary, Nanoose Bay Elementary, Qualicum Beach Elementary	CNCP - HVAC Upgrades	\$245,000
Arrowview Elementary, Errington Elementary, Nanoose Bay Elementary, Qualicum Beach Elementary	CNCP - HVAC Upgrades	\$220,000
Bowser Elementary, Ecole Secondaire Ballenas Secondary	FIP - Kitchen Equipment and Infrastructure Upgrades	\$110,000

These projects are now to proceed to design, tender and construction and to be completed by March 31, 2027.

An Annual Programs Funding Agreement (APFA) accompanies this Letter which outlines specific Ministry and Board-related obligations associated with the approved Minor Capital projects for the 2026/27 fiscal year. Please email a signed/dated copy of the Annual Programs Funding Agreement to the Ministry at CMB@gov.bc.ca.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw. A Capital Bylaw identifies the Board's acknowledgement of the approved project and its responsibility to meet capital projects scope, schedule, and budget. The template for the Capital Bylaw can be found on the Ministry's website in the [Publications and Resources](#) section. Please use the Capital Bylaw Number provided at the top of Appendix A for the supported and/or approved 2026/27 Five-Year Capital Plan projects as identified in this letter. The Capital Bylaw must be adopted by your Board and uploaded onto your School District's online MyCAPS portal in order for the Ministry to issue Certificates of Approval. A step-by-step guide of this process is attached for your reference.

Note on Public Announcements

Prior to any public announcements pertaining to any of the projects identified in this document, please have your communications staff contact the Ministry of Infrastructure's communications lead - Preet Grewal, Communications Director, Ministry of Infrastructure Government Communications and Public Engagement, at preet.grewal@gov.bc.ca.

Project Signage

Projects proceeding to construction require a BC Government '[StrongerBC](#)' construction sign. Signs should be affixed once fencing is up. Please connect with your Ministry of Infrastructure contact when you are ready to begin design work on the construction sign for the project.

Terms on Management of Capital Projects

Existing terms and conditions for capital projects remain in effect. For more information and resources, please visit the [Capital Management Site](#).

Capital Procurement

Please ensure that all procurement is undertaken in accordance with the [Capital Asset Management Framework \(CAMEF\)](#) for public sector bodies. Specifically, procurement must be fair, open, competitive, transparent, and must effectively manage budget and schedule risk. This includes conducting conflict of interest checks to identify any business or professional relationships between members of the capital project procurement team (and their advisors) and the proponents.

All priority investment projects require a procurement options analysis and may be audited to confirm that all procurement activities have been undertaken in accordance with CAMF.

School Site Acquisition Charge

As part of the Board's 2026/27 approved capital plan, the eligible school site requirement set out in the final resolution of the Board of Education in accordance with s. 574(5) of the *Local Government Act*, is accepted by the Ministry.

The local government may commence the collection of an applicable per dwelling unit charge from residential developers on behalf of a Board after the Board's adoption of a bylaw setting the School Site Acquisition Charges for the School District as s. 575(3) of the *Local Government Act* prescribes. The School Site Acquisition Charge may only come into effect 60 days (including weekends and holidays) after that bylaw is adopted by a Board of Education.

Please contact CMB@gov.bc.ca with any questions regarding School Site Acquisition Charges.

Appendix B: Information for Annual Five-Year Capital Planning submissions

Updated Capital Plan Instructions for the Annual Five-Year Capital Plan submission process will be available on the Ministry's [Capital Management Site](#) in early April 2026.

School districts' capital plan submission deadlines are:

- **May 15, 2026**
 - 2026/27 Child Care Capital Program (SASG)
- **May 15, 2026**
 - 2026/27 Minor Capital Programs (AFG)
- **June 30, 2026**
 - 2027/28 Major Capital Programs (SMP, EXP, REP, RDP)
- **September 29, 2026**
 - 2027/28 Minor Capital Programs (SEP, CNCP, PEP, BUS, FIP, BEP)

For school district project planning purposes, the Annual Facility Grant (AFG) Allocation Table will be available on the Ministry's website in the [K-12 Capital Planning Resources](#) section in early April 2026.

The Ministry recommends school districts discuss draft versions of their intended capital projects requests with Child Care, Minor and Major [Capital Branch Staff](#) well in advance of the submission deadlines noted above.

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the current and next budget cycle, while enabling school districts additional time and flexibility to plan over the summer.